THE EDITORS OF DISKURS

Style Guide

Dear author,

in order to help you format your article according to the guidelines of diskurs, we have compiled this style guide. If you have any further questions please do not hesitate to contact us at diskurs@politik.uni-kiel.de.

1. Generally:

Please send us your article as a Rich-Text-Format-Dokument (rtf) with the standard settings such as Times New Roman 12pt without automatic hyphenation. Regarding the margins, please also use the standard settings (top, bottom: 2cm, left and right 3.5cm). Further formatting is not required.

Please include an abstract at the beginning of the article (100-150 words). This abstract should be written in English. For both articles in the English language and the abstract we use American English. As a standard reference, please use the Merriam-Webster dictionaries, such as Merriam-Webster’s Collegiate Dictionary.

Please structure your text through the short and meaningful subheadings but do not use a subheading at the very beginning of your text. Subheadings are not numbered. As a result, no hierarchy of subheadings by use of numbering such as 1.1, 1.2, 1.3 can be established. Subheadings cannot include footnote references. Your article should have between 45000 and 50000 characters.

For citations, please use the author-date style as described in the Chicago Manual of Style, 16th edition, chapter 15. You will find a more detailed description on the following pages.

Please send us graphics or photos as separate tiff-files that include the caption and number of the graphic in the file name. Please use only pictures with a resolution of 300 dpi for grey-scale photos and 1200dpi for drawings. Please include a short disclaimer in which you state you are legally entitled to use the graphics/photos for publication with your article in diskurs.

diskurs publishes articles in English, German and French that are directed at an interdisciplinary audience. Articles submitted to diskurs have to be previously unpublished and not be submitted for publication elsewhere. Manuscripts published online or in grey publications may only be submitted after significant changes. The decision regarding publication will be made after the review process. The editorial board further decides in what issue of diskurs the article will be published.
2. Example for an Article

Pierre Bourdieu’s Concept of Habitus
A Contribution to Sociology

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Keywords:
Bourdieu, Habitus, Social Condition, Cultural Capital

Abstract

Text (Buchstein 2004a, 310) Text Text Text Text Text Text Text Text
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(Kaesler / Vogt 2007) Text Text Text Text Text Text Text Text Text

Subheading 1

Text Text Text Text Text Text Text Text Text

Subheading 2

Text Text Text Text Text Text Text Text Text

Literaturverzeichnis

Buchstein, Hubertus. 2004b. »Demokratie, « in Politische Theorie, 22 umkämpfte Begriffe
Hrsg. von Göhler, Gerhard, Matthias Iser und Ina Kerner, 47-64. Wiesbaden.
Jung, Thomas. 2007. Die Seinsgebundenheit des Denkens, Karl Mannheim und die
Grundlegung einer Denksoziologie. Bielefeld.
3. Examples on How to use References

As can be seen from the example above the in-text citation follows the format

(Last_Name Year_of_Publication, Page_Number).

If there is more than one citation, please separate them by a semicolon. Please name the oldest publication first, the most recent publication last.

At the end of the article diskurs requires a full bibliography. Please be sure to follow the guidelines exactly.

A detailed list of examples can be found on: http://www.chicagomanualofstyle.org/tools_citationguide.html (Please point&click on author-date for the correct citation style) or in the print version of the Chicago Manual of Style, 16th edition, chapter 15.
4. Emphases

To emphasize different parts of your article please follow the instructions below

**Direct Quote**
»Outer Quote ›Inner Quote‹ Outer Quote«
Direct Quotes are emphasized by double (inverted) guillemets. Quotes within a quote are emphasized by single (inverted guillemets.
Direct quotes use indentation if they are three lines or longer. Shorter quotes are part of the regular text body.
»Outer Quote ›Inner Quote‹ Outer Quote«

**Omission/ellipsis**
Abridgments or omissions in direct quotes are signified by square brackets and the ellipsis mark.
[...] 

**Additions in direct quotes**
In direct quotes, additions to or explanations of the quote that are not present in the quote in its original form should be signified by square brackets and the initials of the author of the article.
[Addition, initials]

**Concept, general emphasis or book title**
To emphasize an important or ironic part of the text, book titles, or established concepts please use italics.
*Emphasis*

**sic!**
In direct quotes, errors in the original text are signified by square brackets and “sic!”.
[sic!]
5. Use of Names, Terms and References in Cyrillic

For words that are originally written in the Cyrillic alphabet please use the academic transliteration (ISO 9) in a footnote. Please refrain from using Cyrillic letters in your article. In the text corpus use the common transliteration into English if available.

Example:

Mikhail Sergeyevich Gorbachov\(^1\) began important reforms through the policies of glasnost\(^2\) und perestrojka.\(^3\)

You can use the following online tool to help you adjust your Russian-Cyrillic text into ISO 9:

http://www.allmend-ru.de/tools/javascript-transliteration/index.html

If you use a name or term more than once, reference to the ISO 9 transliteration is only made at the first usage.

References/citations have to be made in academic transliteration/ISO 9 at all times.

We look forward to read your article.

The editors of diskurs

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\(^1\) Transliteration following ISO 9: Michail Sergeevič Gorbačëv

\(^2\) Transliteration following ISO 9: Glasnost'

\(^3\) Transliteration following ISO 9: Perestrojka